

creating a better place



Public Register  
Pollution Control  
Walsall Metropolitan Borough Council  
2nd Floor Civic Centre  
Darwall Street  
Walsall  
WS1 1DG

**Our ref: EA/EPR/LP3497FM/S002**

**Your ref:**

**Date: 28 August 2009**

Dear Sir or Madam

**Environmental permit application documents for the public register**

**Application reference: EA/EPR/LP3497FM/S002 (EAWML 42636)**

**Operator: Alexander Brothers**

**Facility: Yard 2 Springvale Street, Willenhall, Walsall, West Midlands, WV13 1EJ.**

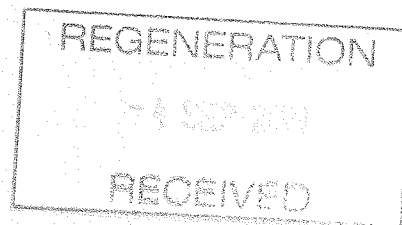
I enclose documents for your public register as listed on the attached transmission sheet.

If you have any questions please phone me on 01142 800 657 or email [psc@environment-agency.gov.uk](mailto:psc@environment-agency.gov.uk).

Yours faithfully

A handwritten signature in black ink, appearing to read "Rebecca Palmer", with a long horizontal flourish extending to the right.

**Rebecca Palmer**  
Permit Support Centre



## Public register transmission sheet

**Application reference:** EA/EPR/LP3497FM/S002 (EAWML 42636)

**Operator:** Alexander Brothers

**Facility:** Yard 2 Springvale Street, Willenhall, Walsall, West Midlands, WV13 1EJ.

### Document type

	Attached (✓)	Date created or received by us	No of sheets
Application for permit		/ /	
Application for variation		/ /	
Application for Surrender	✓	10/7/09	30ish
Application for transfer		/ /	
Notice requesting further information NOT DULY MADE LETTER	✓	3/8/09	1
Additional information supplied by applicant		✓ 6/8/09	2
Representations made in respect of permit or variation application		/ /	
Environmental permit, variation, transfer or surrender granted*		/ /	
Determination and decision document DULY MADE LETTER	✓	26/8/09	1
Enforcement, revocation, suspension or landfill closure notice*		/ /	
Notice withdrawing any of the above notices		/ /	
Notices, documentation, representations and determination * relating to an appeal		/ /	
Monitoring information obtained by us		/ /	
Other information given to us in compliance with permit or notice requirements		/ /	
Report published by us about environmental impact of facility		/ /	
Directions from Secretary of State or Welsh Ministers other than those relating to National Security.		/ /	
Details of relevant conviction or formal caution		/ /	
Statement relating to representations requested to be excluded		/ /	
Statement relating to monitoring information excluded on grounds of confidentiality		/ /	
Information exclusion sheet		/ /	
Other (specify)		/ /	

\* Delete as appropriate

The attached documentation does not contain information relating to national security or of a confidential nature

Date sent to Register 28.08.09

Signature of person sending to Public Register RPal

Date filed on Register \_\_\_\_\_

Days elapsed since receipt by Agency \_\_\_\_\_ (see "date created or received by us")

creating a better place



Mr Andrew Alexander  
Alexander Brothers  
Yard 2 Springvale Street  
Willenhall  
Walsall  
West Midlands  
WV13 1EJ

**Our ref: EA/EPR/LP3497FM/S002**  
**Your ref:**

**Date: 26 August 2009**

Dear Mr A. Alexander

**Application to surrender an environmental permit is duly made**

**Application reference: EA/EPR/LP3497FM/S002 (EAWML 42636)**

**Operator: Alexander Brothers**

**Facility: Yard 2 Springvale Street, Willenhall, Walsall, West Midlands, WV13 1EJ.**

Following receipt of further information your application was duly made on 13 August 2009. Your application did not contain a request for any of the information to be treated as confidential.

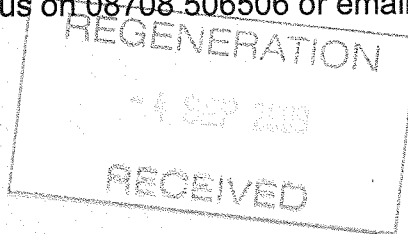
We will let you know if we need more information during determination of your application.

We will endeavor to determine your application by 13 November 2009. The determination period may be extended if we have asked you for further information or you have requested certain documents be kept confidential. We will write to you again if this is necessary.

If you do not hear from us by the date stated above or a later date if we have agreed this with you, then you have a right of appeal. We will tell you what to do if this happens.

If you have any questions please phone us on 08708 506506 or email [psc@environment-agency.gov.uk](mailto:psc@environment-agency.gov.uk).

Yours sincerely



**Rebecca Palmer**  
Permit Support Centre

Permitting Support Centre, PO Box 4209, Sheffield, S9 9BS  
Customer services line: 08708 506 506  
Email: [psc@environment-agency.gov.uk](mailto:psc@environment-agency.gov.uk)  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)



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copy.

creating a better place



Mr Andrew Alexander  
Alexander Brothers  
Springvale Street  
Willenhall  
Walsall  
West Midlands  
WV13 1EJ

**Our ref: EA/EPR/LP3497FM/S002  
LT 4816**

**Date: 3 August 2009**

Dear Mr Alexander

**Application for an environmental surrender of a permit is not duly made**

**Application reference: EA/EPR/LP3497FM/S002 (EAWML 42636)  
Operator: Mr K J Alexander & Mr S Alexander & Mr V Alexander  
Facility: Yard 2 Springvale Street, Willenhall, Walsall, West Midlands,  
WV13 1EJ**

Thank you for your application of 10 July 2009.

The application can not be duly made because of the following:

1. You have not provided a site condition report detailing the state of the contamination prior to clean up, what was done during the clean up and the current condition of the area of the permit to be surrendered.
2. Only one partner has signed the application. All partners need to sign in the case of an application from a partnership.

If you wish to proceed, please submit the additional information we require. We will hold your application in the meantime.

We cannot process your application until we receive the information from you to make your application "duly made". Send the required information to us by **17 August 2009**.

We will not consider your application for commercial confidentiality until the application has been duly made.





# **ALEXANDER BROTHERS**

## ***Metal Merchants***

SPRINGVALE STREET  
WILLENHALL  
WEST MIDLANDS

Our Ref:

Your Ref:

Date:

6<sup>th</sup> August 2009

Environmental Health Agency

**To whom it may concern**

**Ref: AB1**

With regard to the part of site we are surrendering, this was used for melting and sorting clean aluminium.

There was no other waste stored on these premises, the furnace had a part 'B' authorisation and was decommissioned in 1993 shortly after the licence was issued and no waste was stored there following the decommissioning of the furnace.

The area of land to be surrendered and where the furnace was was already concreted all over. The concrete was dug up and removed along with the two feet of dirt which was beneath it, then on new concrete sleeper wall installed and the yard surface also concreted.

No soil sampling was undertaken as no waste had been stored in this area, and the surface of the yard had been removed as part of the construction.

We trust the above meets with your approval.

Yours sincerely

ALEXANDER BROTHERS



## ALEXANDER BROS.

FERROUS & NON-FERROUS METALS RECYCLING  
AND RECLAMATION

Springvale Street, Willenhall, West Midlands WV13 1EX

TELEPHONE: (01902) 608354 FAX: (01902) 632295



14.7.09

FAO Douglas Kemp

Fax No  
01142626660

The national Security box was ticked in  
error

Kind regards

ANDREW ALEXANDER

# Environmental Permitting: surrender application receipt and duly made checklist

Items in Blue to be completed by PSC  
 Items in Green to be completed by DM Team  
 Items in **Bold** are required for duly making .  
 Complete all dates dd/mm/yy.

## Application details

Log and track no.	4816
EPR application number	EA/EPR/LP3497FM/S002
EPR permit no. if issued	
EAWML or PAS no.	EAWML 42636
EAWML dummy ref for waste operations in PAS Twinned Apps	
Applicant Name	Mr K J Alexander & Mr S Alexander & Mr V Alexander
Facility name	Alexander Brothers, Yard 2 Springvale Street, Willenhall, Walsall, WV13 1EJ
Region	Midlands
EA Area	Central

## Dates

Date arrived in Environment Agency	10/07/09
Date arrived in PSC	10/07/09 – ack by phone
Date referred to NPT	
Date HiPi Sent to Area	
Date arrived in NPT	
Date duly made	
Date added to determination work queue	
Date returned from NPT to PSC	
Date returned to operator or deemed withdrawn	
Date operator sent duly made letter	
Date Sent to external Consultees	
Date sent to public register	
Date saved on to EDRM	

The duly made date is either

(i) the date the application was originally received at the Environment Agency in the event of no additional information being requested during the duly make process.

OR (ii) the date at which the final piece of additional information requested during the duly make process is received.

4816



**ALEXANDER BROS.**  
FERROUS & NON-FERROUS METALS RECYCLING  
AND RECLAMATION



Springvale Street, Willenhall, West Midlands WV13 1EX  
**TELEPHONE: (01902) 608354    FAX: (01902) 632295**

---

22<sup>ND</sup> June 2009

Environmental Health Agency

**To whom it may concern**

**Ref: AB 1**

With regard to the part of site we are surrendering, this was used for melting and sorting clean aluminium.

There was no other waste stored on these premises, the furnace had a part 'B' authorisation and was decommissioned in 1993 shortly after the licence was issued and no waste was stored there following the decommissioning of the furnace.

The area of land to be surrendered has been cleaned up by removing the top two feet of soil and then a new concrete sleeper wall installed and yard surface also concreted.

No soil sampling was undertaken as no waste had been stored in this area, and the surface of the yard had been removed as part of the construction.

We trust the above meets with your approval.

Yours sincerely

ALEXANDER BROTHERS



# Application for an environmental permit

## Part A General information

10 JUL 2009

Environment  
Agency

Please read through this form and the guidance notes that came with it. Please write clearly in the answer spaces.

It will take less than two hours to fill in this form.

10 JUL 2009

### Contents

- 1 About your application
- 2 Discussions before your application
- 3 About you
- 4 Who can we contact about your application?
- 5 The site
- 6 Your ability as an operator
- 7 Consultation (applications for bespoke site permits only)
- 8 How to contact us

### 1 About your application

What is this application for?

A new permit (parts A, B and F of the application form) ☐

Give the reference numbers of any other environmental permits for this site.

A variation (change) to an existing permit (parts A, C and F of the application form) ☐

What is the reference number of the permit you want to vary?

Give the reference numbers of any other environmental permits for this site.

To transfer all or part of an existing permit (parts A, D and F of the application form) ☐

What is the reference number of the permit you want to transfer to yourself?

To surrender (give up) all or part of a permit (parts A, E and F of the application form) ☒

What is the reference number of the permit you want to surrender?

### 2 Discussions before your application

If you have had discussions with us before your application, provide the case reference number

### 3 About you

Are you applying as:  
an individual?

an organisation of individuals  
(for example, a partnership)?

a public body?

a registered company or other corporate body?

### 3 About you, continued

#### 3a Details of each applicant

Name of the partnership, public body, company or corporate body

ALEXANDER BROTHERS

#### 3b Applications from individuals only (including partnerships)

Name

Title (Mr, Mrs, Miss and so on) MR

First name ANDREW ALEXANDER

Last name ALEXANDER

Position

Partner

Date of birth (DD/MM/YYYY)

08 03 1983

Name

Title (Mr, Mrs, Miss and so on) MR

First name VICTOR

Last name ALEXANDER

Position

Partner

Date of birth (DD/MM/YYYY)

23 01 1947

If necessary, use a separate sheet to provide details of any other people.

#### 3c Applications from registered companies only

Company registration number

Date the company was registered (DD/MM/YYYY)

Country the company is registered in

If you are applying as a corporate organisation that is not a limited company, please provide evidence of your status.

Document reference

**3 About you, continued****3d Your main (registered office) address**

Contact name

Title (Mr, Mrs, Miss and so on) MRFirst name ANDREWLast name ALEXANDER

Address

Springvale Street Willenhall  
West MidlandsPostcode WV13 1ES

Contact numbers, including the area code

Phone 01902 608354Fax 01902 632295Mobile 07849 703 051E-mail N/A**3e Main UK business address if different from above**

Contact name

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Address

Postcode \_\_\_\_\_

Contact numbers, including the area code

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

**3f Invoice address**

Contact name

Title (Mr, Mrs, Miss and so on) MRFirst name ANDREW ALEXANDERLast name ALEXANDER**3 About you, continued**

Address

Springvale Street Willenhall  
West MidlandsPostcode WV13 1ES

Contact numbers, including the area code

Phone 01902 608354Fax 01902 6083 632295Mobile 07849 703 051E-mail N/A**4 Who can we contact about your application?**

The person named in section:

3b ☐ 3d ☒ or 3e ☐ above

or

Other

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position

Address

Postcode \_\_\_\_\_

Contact numbers, including the area code

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

**5 The site**

This section does not apply if you are:

- making an application for mobile plant;
- transferring a whole permit; or
- surrendering a whole permit.

For all other applications

**5a Provide the name and address of the site**

Name

ALEXANDER BROTHERS

## 5 The site, continued

Same address as in section 3 above

or

Different address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

### 5b Provide the national grid reference for the site

\_\_\_\_\_ For example, ST 12345 67890

Provide the national grid reference for each facility (if this applies)

\_\_\_\_\_  
\_\_\_\_\_

### 5c Provide a plan or plans for the site

Document reference (or references)

\_\_\_\_\_

### 5d Provide the relevant sections of a site condition report if this applies (see the site condition report guidance)

Document reference

\_\_\_\_\_

#### Variations only

### 5e Do any of the variations you plan to make need additional (extra) land to be included in the permit?

No ☒

Yes ☐

Site report for the additional land

Document reference (or references)

\_\_\_\_\_

Detailed plans of changes to the existing situation

Document reference (or references)

\_\_\_\_\_

## 6 Your ability as an operator

This section does not apply for applications to surrender a permit.

### 6a Who are the relevant people?

Name

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position

\_\_\_\_\_

Date of birth (DD/MM/YYYY)

\_\_\_\_\_

## 6 Your ability as an operator, continued

Name

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position

\_\_\_\_\_

Date of birth (DD/MM/YYYY)

\_\_\_\_\_

Name

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position

\_\_\_\_\_

Date of birth (DD/MM/YYYY)

\_\_\_\_\_

If necessary, use a separate sheet to provide details of any other relevant people.

### 6b Relevant offences

Have you, or any other relevant person, been convicted of any relevant offence?

No ☐

Yes ☐

If yes, give details below.

Position at the time of the offence

\_\_\_\_\_

Name of the relevant person

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Name of the court

\_\_\_\_\_

Date of the conviction (DD/MM/YYYY)

\_\_\_\_\_

Offence and penalty set

\_\_\_\_\_

\_\_\_\_\_

Date any appeal against the conviction will be heard (DD/MM/YYYY)

\_\_\_\_\_

If necessary, use a separate sheet to provide details of other relevant offences.

## 6 Your ability as an operator, continued

### 6c Technical ability (see Getting the Basics Right)

Please tell us which scheme you are using to show you have the suitable technical skills and knowledge to manage your facility.

Document reference number (or numbers) for the evidence you provide to show you are keeping to your chosen scheme

Please tick if you are applying for waste operations not covered by agreed schemes ☐

We may need to assess your ability. If we do, you will need to pay an extra charge for this.

### 6d Finances

Have you or any relevant person ever been the subject of any proceedings for insolvency or bankruptcy?

No ☐

Yes ☐

If yes, give details below.

We may want to contact a credit-reference agency for a report about your business's finances.

**Landfill, Category A and mining waste facilities for hazardous waste only**

How do you plan to make financial provision?

Bonds ☐

Escrow account ☐

Trust fund ☐

Lump sum ☐

Other ☐

Document reference

Provide a plan of the estimated expenditure or each phase of the landfill or mining waste facility.

Document reference

### 6e Management systems

Does your management system meet the conditions set out in our guidance?

No ☐

Yes ☐

## 6 Your ability as an operator, continued

What management system will you provide for your regulated facility?

EC Eco-Management and Audit Scheme (EMAS) ☐

ISO 14001 ☐

BS 8555 ☐

Phase (1–5)

### Your own management system

If you are applying for a bespoke permit, please make sure you send us a summary of your management system with your application.

### Bespoke permits only

Document reference (or references)

### Whole permit transfers only

When the permit is transferred, will the permitted activities be managed in largely the same way and can you provide evidence of this?

No ☐

Yes ☐ Document reference

Management system reference number

## 7 Consultation (applications for bespoke site permits only)

### 7a In which local-authority area is the site based?

(Give names of all authorities if the site is on a boundary.)

Borough, district or unitary authority

Walsall MBC

County council (unless there is a unitary authority)

### 7b Are there any sites of special scientific interest (SSSIs) within two kilometres of the installation or one kilometre of the waste facility or mining waste facility?

No ☒

Yes ☐

If yes, please give the names of the sites.

**7 Consultation (applications for bespoke site permits only), continued**

**7c Are there any SSSIs which may be affected by emissions from the installation, waste facility or mining waste operation?**

No ☒

Yes ☐

If yes, please give the names of the sites.

**7d Are there any European sites, as defined by regulation 10 of the Conservation (Natural Habitats etc.) Regulations 1994, which could be affected by emissions from the installation, waste facility or mining waste operation?**

No ☒

Yes ☐

If yes, please give the names of the sites.

**7e In which health-authority area is the facility based?**

(Give names of all authorities if the site is on a boundary.)

Questions 7f and 7g are for installation applications only.

**7f Could the installation involve releasing any substance into any of the following?**

**7f1 A sewer managed by a sewerage undertaker?**

No ☒

Yes ☐

If yes, please name the sewerage undertaker.

**7 Consultation (applications for bespoke site permits only), continued**

**7f2 A harbour managed by a harbour authority?**

No ☒

Yes ☐

If yes, please name the harbour authority.

**7f3 Directly into relevant territorial waters or coastal waters within the sea fisheries district of a local fisheries committee?**

No ☒

Yes ☐

If yes, please name the fisheries committee.

**7g Is the installation on a site for which:**

**7g1 a nuclear site licence is needed under section 1 of the Nuclear Installations Act 1965?**

No ☒

Yes ☐

**7g2 a policy document for preventing major accidents is needed under Regulation 5 of the Control of Major Accident Hazards Regulations 1999, or a safety report is needed under Regulation 7 of those regulations?**

No ☒

Yes ☐

**8 How to contact us**

If you need help filling in this form, please contact the person who sent you it or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

E-mail: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**



#### 4 For all applications (except mobile plant)

**4a Please provide a site report which describes the condition of the site, or the parts of the permit the application relates to**

Document reference number

**4b Have you taken any steps on the site (or the part of the site you are surrendering) to avoid any pollution risks or to return the site to a satisfactory condition?**

No ☐

Yes ☒ Describe the steps you have taken.

Document reference number

**4c Is this a low-risk surrender application?**

No ☐

Yes ☒

**4d Are there any facilities included in your surrender application that have never been in operation?**

No ☒

Yes ☐

If yes, please give us details of those facilities in the box below.

Now fill in part C if you answered yes to question 3b above, and part F in all cases.

#### 5 Surrendering mobile plant

I want to surrender the environmental permit mentioned in section 1 of part A. ☐

**5a Tell us the date on which you want to surrender the plant**

(This must be no less than 20 working days from the date you give this notice.)

Date you want to surrender the plant (DD/MM/YYYY)

Now fill in part F.

#### 6 How to contact us

If you need help filling in this form, please contact the person who sent you it or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

E-mail: enquiries@environment-agency.gov.uk

Website: www.environment-agency.gov.uk

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

#### Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

1 1/2 hours

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please ☐

No thank you ☒



#### For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No ☐

Yes ☐

Amount received

£

# Application for an environmental permit

## Part F OPRA, charges, declarations and so on



**Fill in this part for all applications.**

**Please read through this form and the guidance notes that came with it. Please write clearly in the answer spaces.**

It will take less than two hours to fill in this form.

### Contents

- 1 OPRA scores (does not apply to standard facilities or any other tier two permit applications)
- 2 Working out charges
- 3 Payment
- 4 The Data Protection Act 1998
- 5 Confidentiality and national security
- 6 Declaration
- 7 Application checklist
- 8 How to contact us
- 9 Where to send your application

## 1 OPRA scores (does not apply to standard facilities and any other tier two permit applications)

Fill in the OPRA summary tables below for your current OPRA profiles at the time you make this application. For transfers you need to revise the OPRA profile to include your own Operator performance attribute (as the new operator). Fill in one summary table for all installations, one for all waste facilities and one for all category A mining waste facilities and mining waste facilities for hazardous wastes.

Summary of OPRA scores			
Installation, waste facility, category A mining waste facility or mining waste facility for hazardous wastes references:			
Complexity: Band	Number of activities within each band (Not relevant to mining waste facilities)	Band score	Charging score
A ✓	1	15	15
B			
C			
D			
E			
Emissions:	Band	Band score	Charging score
Air			
Water			
Land			
Sewer			
Waste input			
Off-site waste			
Other:	Band	Band score	Charging score
Location			
Operator's performance			
Compliance rating			
<b>Total OPRA charging score</b>			

If you are submitting your bespoke application by e-mail or on CD, you must include a completed electronic copy of the current OPRA spreadsheet.



**2 Working out charges (this section must be filled in)**

Type of application				
	Summary of charges			
Tier 2 facilities	Charge identifier	Number of facilities	Charge for each facility (£)	Charges due (£)
Tier 3 facilities				
Total OPRA charging score for installations		× charge multiplier		=
Total OPRA charging score for waste operations		× charge multiplier		=
Total OPRA charging score for mining waste facilities		Not applicable	Not applicable	
Other charges				
Total charges due				1815

**3 Payment**

Tick below to show how you will make the payments.

Cheque

Postal order

Cash

Credit or debit card

Electronic transfer (for example, BACS)

**How to pay****Paying by cheque, postal order or cash****Cheque details**

Cheque made payable to

Environment Agency

Cheque number

Amount

£ 1815

You should make cheques or postal orders payable to 'Environment Agency' or 'Environment Agency Wales' as appropriate and they should be marked 'A/c Payee'.

Please write the name of your company and application reference number on the back of your cheque or postal order.

We will **not** accept post-dated cheques.

We **do not** recommend sending cash through the post. If you cannot avoid this, please use a recorded-delivery postal service and enclose your application reference details.

If you are paying by credit or debit card, please fill in the separate form CC1. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro card only.

**3 Payment, continued**☒ **Paying by electronic transfer**

☐ If you choose to pay by electronic transfer and you are applying for a permit in the EA Wales region you will need to use the following information to make your payment.

☐ **Company name:** Environment Agency Wales

☐ **Company address:** PO Box 663, Cardiff, CF24 0TP

**Bank:** Barclays Bank Plc

**Address:** 15 Queen Square, Bristol, BS1 4NP

**Sort code:** 20-13-42

**Account number:** 00440108

**Payment reference number:** xxxxxxxxxxxxxx

You should also e-mail your payment details and payment reference number to [online@environment-agency.wales.gov.uk](mailto:online@environment-agency.wales.gov.uk) or fax it to 02920 466404.

If you are making your payment from outside the United Kingdom (which must be received in sterling) our IBAN number is GB42 BARC2013 4200 4401 08 and our SWIFTBIC number is BARC GB22.

If you do not quote your payment reference number there may be a delay in processing your payment and application.

If you choose to pay by electronic transfer and you are applying for a permit for another (English) region, you will need to use the following information to make your payment.

**Company name:** Environment Agency

**Company address:** Income Dept 311, PO Box 263, Peterborough, PE2 8YD

**Bank:** Barclays Bank Plc

**Address:** 15 Queen Square, Bristol, BS1 4NP

### 3 Payment, continued

Sort code: 20-13-42  
 Account number: 20744646  
 Payment reference number: xxxxxxxxxxxxxx

You should also e-mail your payment details and payment reference number to [banking@environment-agency.gov.uk](mailto:banking@environment-agency.gov.uk) or fax it to 01733 464892.

If you are making your payment from outside the United Kingdom (which must be received in sterling) our IBAN number is GB42 BARC2013 4220 7446 46 and our SWIFTBIC number is BARC GB22.

If you do not quote your payment reference number there may be a delay in processing your payment and application.

Now read section 4 below.

### 4 The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

Now read section 5 below.

### 5 Confidentiality and national security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential.

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

### 5 Confidentiality and national security, continued

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

Please treat the information in my application as confidential. ☐

I believe that including my information in the public register would not be in the interests of national security. ☒

Now fill in section 6.

### 6 Declaration

If you knowingly or recklessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2007.

A relevant person should make the declaration. If you are transferring all or part of your permit, both you and the person receiving the permit must make the declaration.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

Tick this box to confirm that you understand and agree with the declaration above. ☒

Tick this box to confirm that your standard facility will fully meet the rules that you have applied for (this only applies if your application includes standard facilities). ☒

Name

Title (Mr, Mrs, Miss and so on) MR

First name ANDREW

Last name ALEXANDER

Today's date (DD/MM/YY)

05 06 2009

#### For transfers only – to be completed by the person receiving the permit

I declare that the information in this application to transfer an environmental permit to me is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

Tick this box to confirm that you understand and agree with the declaration above. ☒

Name

Title (Mr, Mrs, Miss and so on) MR

First name ANDREW

Last name ALEXANDER

Today's date (DD/MM/YY)

05 06 2009

Now fill in section 7.

**7 Application checklist**

Tell us what you have sent with this application.

The correct application fee under our charging scheme.

List all the documents you have included.

Part, section and question number	Document title	Document reference
	AB 1	AB1
	Old Existing	
	Block plan	
	NEW Block	
	plan	

**8 How to contact us**

If you need help filling in this form, please contact the person who sent you it or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

E-mail: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

**9 Where to send your application and how many copies to send us**

☒ Please send your filled-in application form to:

Permitting Support Centre  
PO Box 4209  
Sheffield  
S9 9BS

The following table tells you how many copies of the application form and supporting documents you need to send to us.

Type of application	Number of copies of the application form and supporting documents
New bespoke and substantial variations	8 paper copies or 1 electronic copy and 7 paper copies
Standard permit applications	5 paper copies or 1 electronic copy and 4 paper copies
Transfer, surrender and all other variation applications	5 paper copies or 1 electronic copy and 4 paper copies

**Feedback**

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

\_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please ☐

No thank you ☐

**For Environment Agency use only**

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No ☐

Yes ☐

Amount received

£ \_\_\_\_\_